

Capital Event

President's Message Amy Brown, CGMP



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Sponsor, Pyramid Hotels of Florida/Hilton Daytona Beach

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Above (left) Barbara Ann Cox, CMP Speaker and Jennifer Anderson (right)

Below Amy Brown (left) With our Sponsor Mary Jo Ortiz (right)



President's Message

The weather is getting cooler and its time or our annual Holiday Charity Event sponsored by Laura Jester, <u>Four Points Tallahassee Downtown</u>. It is on December 18th, starting at 5:30 p.m. There will not be an educational program at this event, but there will be great food and fellowship. The Charity Committee announced that we will be supporting a local veteran and his family. It is so important to support our veterans; they have done and continue to do so much for us.

Also to update you on National SGMP events, Janet Roach, 2nd Vice President and I recently attended the Joint Leadership meeting in Miami, Florida. The meeting's purpose was to bring SGMP chapter leaders together with our National leaders to learn about chapter operations and policy changes. We spent two full days with the National Board and Staff. We learned about chapter education programming, chapter finances, chapter business plans and many other topics to help make our chapter successful.

Remember SGMP is here to serve you, so "Connect to Government meetings - Plug into SGMP"!

Please do not hesitate to e-mail me <u>Amy.Brown@freshfromflorida.com</u> or call me (850) 617-7510 with any of your suggestions, questions or concerns.

I hope everyone had a wonderful Thanksgiving. Thanks again for your valuable support and encouragement.

SPONSOR – Pyramid Hotels of Florida/Hilton Daytona Beach

We want to thank you Mary Jo for the fabulous evening. Your traditional Thanksgiving Turkey was a hit again this year. It really starts the holidays off with a bang. Not much better than turkey, mashed potatoes, and gravy to get things rolling. We thank you for your support and commitment to the chapter.

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SGMP Board

Amy Brown President

Ellen Sliger, CGMP Immediate Past President

> Chris Schuh First VP

Janet Roach, CGMP Second VP

> Buenita Lee Secretary

Karen Lambert Treasurer

Directors: Retha Nero, CGMP John Read Lydia Southwell

Monthly Board Meetings

The Board meets the same day and place as the membership meeting beginning at 4:30 pm. Members are welcome to attend, and minutes are available upon request.

Membership Report

October Report 57.9% Planners 42.1% Suppliers Planners – 62 Suppliers – 45

Looking Ahead

December 18, 2012 Holiday Charity Event Four Points Tallahassee Downtown

National Conference 2013 Orlando, FL 2014 Portland, OR 2015 Minneapolis, MN

The Care & Feeding of Speakers A Leadership Workshop by Barbara Ann Cox, CMP

For the meeting planner, it is never over until the speaker speaks. Choosing, negotiating, booking and managing a speaker can cause gray hair and wrinkles...or can be an opportunity to meet your new best friend. It is all in the details. The presentation had tools to ensure that you and your speakers have the most delightful and successful experience.

Barbara Ann walked us through procuring speakers, the initial contact, and confirming the speaker. We went through contracts, what should happen before the event, the on-site management regarding the speaker, the speaker follow-up, and tips to cut expenses, as well as simple forms to use while dealing with speakers. She also shared the Six Best Tips for Successful Meetings; 1) never be angry, 2) never lose control, 3) never say NO, 4) never stop smiling, 5) never show that you are tired, and 6) hang on to your sense of humor for dear life!

Thank you for the sharing of your work with the Florida Capital Chapter.

PACT Points Awarded Congratulations to our Level One recipients, Heather Brown and Ray Lowe

Below (left) Heather Brown Arlene Roberts (right)



And a big congratulations to Karen Lambert (above left) for receiving her Level Three Dangler from Arlene Roberts (right)

> Welcome to our New Member – October 2012 Rebecca Sammons, Planner

Committee Chairs

Community Service, Gloria Marion-Smith; Honors & Awards, Jenean Chavey; Membership, Lydia Southwell; National Conference, Ray Lowe; Programs, Jennifer Anderson; Publications, Arlene Roberts; Special Events, Faith Clarke; Sponsorship, Arlene Roberts; Marketing, Gabrielle Gabrielli, PhD